

Application to vary a premises licence under the Licensing Act 2003**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We ARBI OUDIRA

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number LEIPRM1943

Part 1 – Premises Details

Palmarina 109 King Richards Road			
Post town	LEICESTER	Postcode	LE3 5QG

Telephone number at premises (if any)	[REDACTED]
Non-domestic rateable value of premises	£ 7,900

Part 2 – Applicant details

Daytime contact telephone number	[REDACTED]
E-mail address (optional)	[REDACTED]
Current postal address if different from premises address	[REDACTED]
Post town	[REDACTED]
Postcode	[REDACTED]

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes No

If not, from what date do you want the variation to take effect? DD MM YYYY

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Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

Extension of opening times, including earlier morning opening hours for the purpose of being able to provide early morning breakfast service, and later closing times for weekends and holidays, as other similar establishments have, with late night refreshment.

Also to add recorded music & late night refreshment

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

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Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3) Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

√

Provision of late night refreshment (if ticking yes, fill in box I)

√

Supply of alcohol (if ticking yes, fill in box J)

√

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors
				Outdoors
Day	Start	Finish		Both
Mon			<u>Please give further details here</u> (please read guidance note 5)	
Tue				
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 6)	
Thur				
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)	
Sat				
Sun				

B

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Tue			
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 5)		
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)</u>	
Day	Start	Finish	Indoors	Outdoors
Mon	07:00	23:00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tue	07:00	23:00	<input type="checkbox"/>	<input type="checkbox"/>
Wed	07:00	23:00	<input type="checkbox"/>	<input type="checkbox"/>
Thur	07:00	23:00	<input type="checkbox"/>	<input type="checkbox"/>
Fri	07:00	00:00	<input type="checkbox"/>	<input type="checkbox"/>
Sat	00:00	01:00	<input type="checkbox"/>	<input type="checkbox"/>
Sun	00:00	01:00	<input type="checkbox"/>	<input type="checkbox"/>
	07:00	00:00	<input type="checkbox"/>	<input type="checkbox"/>

Please give further details here (please read guidance note 5)

Any music played before 10:00 and after 23:00 will be soft relaxing background music only. High volume music will not be played before 10:00 or after 23:00. Also, our premises have been fitted to a very high insulation standard, 300 mil.

State any seasonal variations for the playing of recorded music
(please read guidance note 6)

Non standard timings. Where you intend to use the premises for the
playing of recorded music at different times to those listed in the
column on the left, please list (please read guidance note 7)

On holdidays only, till 02:00 for:
Christmas Eve, Christmas Day, New Years Eve.

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors
Day	Start	Finish		Outdoors
				Both
Mon			<u>Please give further details here</u> (please read guidance note 5)	
Tue				
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)	
Thur				
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)	
Sat				
Sun				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Mon				Outdoors	
				Both	
Tue			Please give further details here (please read guidance note 5)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 6)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 8)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	✓
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)		
Thur					
Fri	23:00	00:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7) On holidays only, till 02:00 for: Christmas Eve, Christmas Day, New Years Eve.		
Sat	00:00	01:00			
	23:00	00:00			
Sun	00:00	01:00			
	23:00	00:00			

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	✓
Day	Start	Finish		Off the premises	
Mon	09:00	23:00	State any seasonal variations for the supply of alcohol (please read guidance note 6)	Both	
Tue	09:00	23:00			
Wed	09:00	23:00			
Thur	09:00	23:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7) On holidays only, till 02:00 for: Christmas Eve, Christmas Day, New Years Eve.		
Fri	09:00	00:00			
Sat	00:00	01:00			
	09:00	00:00			
Sun	00:00	01:00			
	09:00	00:00			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

Our establishment will not host anything related to adult entertainment.

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon	07:00	23:00	
Tue	07:00	23:00	
Wed	07:00	23:00	
Thur	07:00	23:00	
			<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 7)
Fri	07:00	00:00	On holdidays only, till 02:00 for: Christmas Eve, Christmas Day, New Years Eve.
Sat	00:00	01:00	
	07:00	00:00	
Sun	00:00	01:00	
	07:00	00:00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Currently our hours are restricted to 9:00-23:00. So, the variation would remove the restriction on providing alcohol between 23:00 and 1:00 on Friday and Saturday, and for Sunday between 23:00 and 00:00, and additionally for special holdidays between 23:00-02:00.

Further, restriction on hours between 7:00 and 9:00 would be removed for the purpose of providing breakfast service only, without the restriction on alcohol before 9:00 being removed.

Additionally, restrictions on playing music would be adjusted to the new opening times, but with the proviso that we would not play loud music before 10:00 or after 23:00.

Please tick as appropriate

- I have enclosed the premises licence √
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below:

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

We have increased our security systems and public safety measures, and updated our policies regarding prevention of crime, disorder and public nuisance, as well as to increase the protection of children and promote public safety.

b) The prevention of crime and disorder

CCTV and Alarm – A working CCTV system has been installed, and a notice is displayed at the entrance to the premises advising that CCTV is in operation. At least one CCTV camera will be in operation at the front of the premises at all times when the premises is in use. Recordings will be maintained for an appropriate period of time to be agreed with the Police and the Licensing Authority. If the CCTV equipment fails, then Police and the Licensing Authority will be informed immediately by telephone and immediate steps will be taken to put the equipment back into working order. We also have a grade 2 Verisure alarm system, which includes a panic button linked to an alert system that alerts both the police and a dedicated Verisure team which can arrive within 4-8 minutes and assist in crowd control or check for break-ins outside opening hours.

Door Supervisors – We have a contract with Eagle Security to provide us with door supervisors and site security. These door Supervisors, who are registered with the Security Industry Authority (S.I.A.), will be in attendance at the entrance of the premises from 21:00 hrs until the main exit doors to the premises are closed, and at any time when patrons may be queuing for access. They will carry an S.I.A. licence and display the correct name / identification badge at all times. We will keep a Door Supervisor Register and include names, dates and times of the persons employed in such capacity. Door supervisors will be instructed that we have a capacity limit of 50 people to prevent overcrowding.

Drugs – We have a zero tolerance policy for drugs, and we will notify the Police of all seizures of controlled drugs, and record any such seizures on our drugs register.

c) Public safety

Risk Control – We have conducted a suitable Fire Risk Assessment at the premises and implemented the necessary control measures. Our premises are fitted with smoke/fire detection alarms and have staff trained to use the fire fighting equipment. Fire doors are maintained unobstructed and effectively selfclosing and will not be held open other than with approved devices. Fire exit signs are adequately illuminated. Our premises have suitable and sufficient artificial lighting in any area accessible to the public, including emergency lighting in case of power failure. Doorstep edges are appropriately highlighted so as to be conspicuous. All exit doors are easily operable without the use of a key, card, code or similar means.

To ensure the safe return home of our patrons, we have a taxi firm on call and we have a policy for escorting all patrons from the premises to a licensed taxi or private hire vehicle should a request be made.

First Aid – Adequate and appropriate First Aid equipment and materials are available on the premises, and at least one suitable trained First Aider will be on duty when the public are present, who is trained to deal with drug and alcohol related problems.

d) The prevention of public nuisance

Noise – Noise or vibration from the premises will be maintained at a level that will not be audible at neighbouring noise sensitive premises. This is ensured by the fact that our insulation is far above the required standard and that doors and windows will be kept closed when regulated entertainment is taking place. Additionally, for the final hours of opening the music is reduced in volume and is discernibly quieter, as we will be playing only soft music after 23:00.

We will not admit customers carrying open or sealed bottles or glasses to the premises at any time, nor will customers be permitted to take open containers of alcohol or soft drinks from the premises. Our bottle bins for collection of empty bottles will not be accessible to members of the public.

e) The protection of children from harm

Age restriction – We have a Challenge 25 proof of age policy. The premises have clear signs displayed for restricting people under 18 years. Additionally, we have a policy to not allow children under 18 after 9 PM even when accompanied by an adult, except on special holidays like for family Christmas dinner.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee; or √
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. √
- I have sent copies of this application and the plan to responsible authorities and others where applicable. √
- I understand that I must now advertise my application. √
- I have enclosed the premises licence or relevant part of it or explanation. √
- I understand that if I do not comply with the above requirements my application will be rejected. √

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	[REDACTED]
Date	28/11/2023
Capacity	premises licence holder

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	n/a
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)			
Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

NOTE

Any personal data that you provide will be processed in accordance with current data protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Privacy Notice on our website www.leicester.gov.uk

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.